

## Teen Night Code of Conduct

The goal of Teen Night is to create a safe and fun environment for all adolescents ages 12-18. In order for this to occur, all participants should follow expectations clearly stated in this 'Code of Conduct.'

1. I will conduct myself in a presentable and appropriate manner for a public space.
2. I will keep my voice at a reasonable volume, remembering other people are using the library's services.
3. I will maintain personal boundaries and keep my hands (and feet) to myself.
4. I will respect and be kind towards all participants in the teen program.
5. I will respect and be polite towards all library staff and follow any rules or directions they give.
6. I will respect the library building and library property (pillows, chairs, stuffed animals, books, disposing of my garbage, etc.)
7. I will be present during the program.
8. I understand the Teen Night program has zero tolerance for hate speech of any kind, and drug use/being under the influence of drugs or alcohol.
9. Once I sign out of the Teen Night program or leave the library, I am no longer part of the teen program for the evening, even if my parents believe I am.
10. **I have read and will follow the COVID-19 Protocols and Safety Measures.**

If Ashley or any staff member feels that a rule has not been followed during Teen Night you will be asked to leave the building. In most cases, we ask you to reflect on your actions and make better choices the following week. If issues continue and cannot be resolved, you will be asked not to attend.

Our goal is to ensure EVERYONE has a positive experience at Teen Night.

I \_\_\_\_\_ understand all the rules and consequences of the 'Code of Conduct.'

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Smith Falls Public Library's "Teen Night" COVID-19 Protocols and Safety measures for return to Programs**

*The library reserves the right to change or implement new safety procedures in according to the Public Health requirements.*

The maximum amount of youth to attend Teen Night is 10 people. This will allow participants and staff to keep their distance. Unfortunately, at this time, only youth who are participating in the activities will be able to come for Teen Night, due to extremely limited space.

Participants will be encouraged to sign up prior to coming to Teen Night to avoid being turned away if the program is full for the evening.

Teen Night will be shortened to allow for cleaning. Teen Night will run from 6:00 to 7:30.

**No youth should be coming to Teen Night if they are sick or experiencing any symptoms of COVID-19.**

Symptoms include:

- Fever/Chills
- Cough or Barking Cough (not related to allergies or lung disease like Asthma)
- Shortness of Breath
- Decrease or loss of taste or smell
- Nausea, Vomiting, and/or Diarrhea

All patrons are asked to wear a face mask or face covering while in the library unless they have a medical exemption. There are several hand sanitizing stations throughout the library for patrons to use. Participants will also be required to sign up with their full name and phone number for contact tracing purposes.

I, (Name of parent/guardian) \_\_\_\_\_, have read the protocols and safety measures and I am permitting my child (youth's name) \_\_\_\_\_ to attend Teen Night and other programs at the Smiths Falls Public Library.

Phone Number: \_\_\_\_\_ Date: \_\_\_\_\_