



Employment Opportunity

Library Assistant

We're looking for a part-time Library Assistant who will work every other Saturday (6.5 hour shift) and has availability for extra shifts to cover illnesses and vacations. The starting hourly rate is \$17.83.

Responsibilities:

- Providing coverage in both the children's area and on the main circulation desk. This will involve assisting with a variety of enquiries from the public including basic technological questions.

Qualifications:

- High school diploma is required; relevant post-secondary education is an asset.
- Library experience is an asset.
- A satisfactory criminal record check with vulnerable sector screening

To apply:

Please email cover letter and resume to Amanda Foster, CEO (afoster@smithsfallslibrary.ca) by July 15, 2022.