Smiths Falls Public Library Board Minutes

Date:	May 23, 2023		
Location: Time:	Library 6:10 p.m.		175
Adjournment:	6:59 p.m.		
In attendance:	A. Guerin	M. Murphy	
	S. McLean Knapp	S. Martin	
	C. Cummings A. Foster, CEO/Chief Librarian		
Regrets:	R. Cauley	J. Miller	
	M. Gallagher	C. Mariona	

Agenda / Item / Issue	Discussion / Action
1. Call to order	A. Guerin called the meeting to order at 6:10 p.m.
2. Land Acknowledgement	The partial Land Acknowledgement Statement for the Town of Smiths Falls was read by A. Guerin.
3. Approval of the Agenda	Due to the absence of J. Miller the Municipal Report report was removed from the agenda. Motion: S. Martin moved the approval of the agenda as amended. Seconded by C. Cummings. Carried.
4. Minutes of April 25, 2023	Motion: It was moved by M. Murphy and Seconded by S. McLean Knapp that the minutes of April 25, 2023 be accepted as circulated. Carried.
5. Disclosure of Monetary Interest	None.
Business Arising from the Minutes	None.
7. Correspondence	None.
8. Librarian's Report and Statistics	The Librarian's Report was summarized by A. Foster. Physical circulation was somewhat disappointing but electronic circulation remained strong. The spinners have been emptied and moved which has made navigating the main floor easier. We're doing okay with the current staffing complement. A. Foster attended several webinars. The one about choosing furniture based on human behaviour was especially interesting. Earth Day programs were fairly well attended. There has been interest in the evening book club which we hope will soon translate into better attendance. Teen

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programming had very mixed attendance. Baby & Me was not attended but the After School Drop-in program has now gained a following. The Smiths Falls Digital Archives continue to have a steady rate of records being added and has had many more visitors this year compared to last year. In-person visits continue to not be strong.

Motion: It was moved by A. Guerin and seconded by S. Martin to accept the librarian's report. Carried.

9. Committee Updates

Finance:

April's financial statement was presented.

Policy and Governance:

A meeting is scheduled and there should be policies presented at the next board meeting.

Property Committee:

C. Cummings stated the Property Committee had recommended the adoption of its minutes of the March 8, 16, and 23 and April 6 meetings. S. Martin seconded. Carried.

There are no real updates. The town has yet to decide whether they'll require a heritage impact study. The tender documents are still expected to be ready by the end of this month. C. Cummings showed town staff photographs of how the 2002 renovation improved the heritage elements of the buildings. He is searching for a photograph of the original front door. S. McLean Knapp will see if the Heritage House Museum can help with this. If not, it may make sense to ask the public for help.

Summaries were provided by all five staff members who attended this conference. Despite A. Foster's encouragement, two staff members chose not to attend. Everyone felt that the day was helpful for both professional development and networking. This conference was a much better value than OLA's super conference and staff who'd attended both felt the quality of presentations was just as good. Staff only heard positive comments from the public regarding the closure of the library.

11. Montague Report S. Martin noted that the library's presentation to Montague council went well. They're moving their book house into a shed where it will be sheltered. The fire department open house was successful with seven new recruits gained. The recreation committee is offering volleyball for \$5 for the month of June. Montague is

10. Little Branches Rural Roots Conference Reports

open to hosting large library events. It might be an idea to invite Montague council members to future board meetings; maybe in the fall when the budget is discussed?

12. New Business

There was a brief discussion about the relationship of the library with the town in regards to the charging of fees.

13. Date of Next Meeting

14. Adjournment

A. Guerin adjourned the meeting at 6:59 pm.

June 27 at 6:00 p.m.

A. Guerin, Chair

Amarda Foster

A. Foster, Secretary