



Employment Opportunity

Summer Programming Assistant

The Smiths Falls Public Library is seeking a Summer Programming Assistant to help with the TD Summer Reading Program. The Summer Programming Assistant will focus on facilitating a wide variety of programs for school-aged children but will also help with many related tasks within the children's department as well as participate in outreach activities. The Summer Programming Assistant will be scheduled to work 35 hours per week from May 28 to August 23, 2024. Candidates must be available to work evenings and Saturdays. The hourly rate is \$17.00.

We're looking for someone who:

- is a post-secondary student, ideally studying education or library science
- has experience working with children
- loves reading and public libraries
- is enthusiastic, creative, adaptable, reliable, and personable
- possesses good technological skills
- has valid First Aid/CPR
- is willing to provide a vulnerable sector criminal record check

To apply:

Please email a cover letter and resume to Amanda Foster, CEO/Chief Librarian (afoster@smithsfallslibrary.ca) by May 15, 2024.

Smiths Falls Public Library welcomes applications from people with disabilities. Accommodations are available upon request for candidates taking part in the selection process.