
Smiths Falls Public Library



Policy Type: **Governance**

Policy Number: **GOV-07**

Policy Title: **Committees of the Board**

Policy Approval Date: **November
23, 2021**

Last Review Date:

The Smiths Falls Public Library has the following standing committees:

1. Finance
2. Policy
3. Property

Additionally, the library board may use ad hoc committees to further its work.

All committees are subject to the following rules:

- a) Committees report directly to the library board and have no authority other than to draft recommendations or prepare alternatives for the library board's consideration.
- b) Committees operate for defined periods of time and have a specific purpose.
- c) Committees coordinate the work, do the research and draft the documents to be reviewed and adopted by the library board as a whole.
- d) An ad hoc committee that is established by the library board may include non-board members.
- e) Meetings of committees may be called by the chair of the committee or by a majority of the members of a committee.
- f) Committees shall not supervise or direct employees.