
Smiths Falls Public Library



Policy Type: **Operational**

Policy Number: **OP-17**

Policy Title: **Hours of Service**

Policy Approval Date:
April 12, 2022

Last Review Date:

Effective May 2, 2022, the hours of service at the Smiths Falls Public Library are as follows:

- Monday: 10 am to 5 pm
- Tuesday: 10 am to 5 pm
- Wednesday: 12 pm to 7 pm
- Thursday: 12 pm to 7 pm
- Friday: 10 am to 5 pm
- Saturday: 10 am to 5 pm

The Smiths Falls Public Library will be closed on the following statutory holidays:

- New Year's Day
- Family Day
- Good Friday
- Easter Monday
- Victoria Day
- Canada Day
- Civic Holiday
- Labour Day
- Thanksgiving Day
- Remembrance Day
- Christmas Day
- Boxing Day

The library will also close three hours earlier than its regular closing time on Christmas Eve and New Year's Eve. Should the library already be closed on these days, the library will close at the regularly scheduled time on the preceding day.

When any of the above statutory holidays fall on a Saturday, the library will be closed on the actual holiday as well as the preceding Friday. When any of the above statutory holidays fall on a Sunday, the library will be closed on the following Monday.

With advance notice provided to the public the Smiths Falls Public Library may also be closed for one or two days per year for staff development activities.